

ISA Transfer Form

Mandatory fields marked with*

If you wish to transfer an existing ISA from another plan manager, please complete all sections in both PART A and PART B of this form. When you have completed it please sign this form and return it to Witan Wisdom, PO Box 10550, Chelmsford CM99 2BA. Please read this form in conjunction with the Witan Wisdom Key Features & Terms and Conditions. If you already have a Witan Wisdom account, please advise us of your account number at the end of Part A, Section 1.

PART A: Application to transfer your ISA to Witan Wisdom

1. Your personal details – please use CAPITALS

Your title* Mr Mrs Miss Ms Other title

Your last name*

Your first name*

Email address

Mother's maiden name*

(This is required for security purposes)

Your date of birth*

Your permanent home address* House number Post code

Address details

Daytime telephone number* (please include extension number if appropriate)

Place of birth*

Nationality*

National Insurance*

Do you have a National Insurance number? Yes No

You can find your National Insurance number on a payslip, form P45 or P60, letter from HMRC or DWP, or a pension book.

If Yes, you must write it here This will be 9 characters: 2 letters, 6 numbers, followed by the letter A, B, C or D.

If you are an existing Witan Wisdom customer please enter your account number:

2. Banking details – Please complete this so we can make payments direct to your bank account

Name(s) of account holder(s)*

Name of Bank/Building Society*

Branch Sort Code* Bank/building society account number*

3. Your preferences*

- I would like dividends to be: Reinvested or Paid out (to my nominated bank account in section 2)
- I would like to receive the Annual and Half Year Reports: By post By email notification
- I would like to pay my £30 +VAT Annual Management Fee:
By direct debit (please complete section 4) or for Witan Investment Services to sell my shares to cover the fee

4. Direct Debit Details – Please complete this to pay your annual Management Fee by direct debit (must be the same as section 2)

Witan Investment Services Limited		Instruction to your bank or building society to pay by Direct Debit			
Please fill in the form and send to: Witan Wisdom, PO Box 10550, Chelmsford CM99 2BA.					
Name and full postal address of your bank or building society					
To: The Manager		Bank/building society		Service user number <input type="text" value="6"/> <input type="text" value="9"/> <input type="text" value="8"/> <input type="text" value="4"/> <input type="text" value="4"/> <input type="text" value="1"/>	
Address				Reference <input type="text"/>	
Postcode				Instruction to your bank or building society. Please pay Witan Investment Services Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Witan Investment Services Limited and, if so, details will be passed electronically to my bank/building society.	
Name(s) of account holder(s) <input type="text"/>			Signature(s) <input type="text"/>		
Branch sort code <input type="text"/>		Bank/building society account number <input type="text"/>		Date <input type="text"/>	
Banks and building societies may not accept Direct Debit Instructions for some types of account.					DDI5

5. Your instructions. – Please instruct how much you would like to transfer.*

Percentage of transfer to be invested %

Stock name in full*

Percentage of transfer to be invested %

Stock name in full*

Total percentage % Maximum of 100%

You can add a lump sum contribution or set up a regular monthly / quarterly direct debit to your Witan Wisdom ISA account once your account has been opened.

6. IFA (Independent Financial Adviser) Use Only

FSA code

% Commission

Initial Commission

(0% or 3%)

% Commission

Renewal Commission

(0% or 0.5%)

7. Declarations*

I declare that I am 18 years of age or over.

- I am resident and ordinarily resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform Witan Investment Services Limited if I cease to be so resident and ordinarily resident or to perform such duties or to be married to, or in civil partnership with, a person who performs such duties.
- I have not subscribed, and will not subscribe, to another stocks and shares ISA in the same tax year that I subscribe to this stocks and shares ISA.
- I have not subscribed, and will not subscribe, more than £11,280 in total to a cash ISA and a stocks and shares ISA in the same tax year.
- I authorise Witan Investment Services Limited:
 - to hold, or to arrange a suitable third party to hold, my cash subscription, ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash;
 - to make on my behalf any claims to relief from tax in respect of ISA investments
- Where applicable, I appoint Witan Investment Services Limited as my agent to undertake the transactions enclosed with this declaration.

- I agree to be bound by the **Witan Wisdom Key Features & Terms and Conditions** and will promptly inform you of any changes in my circumstances.
- I accept that Witan Investment Services Limited may in its absolute discretion decline this application without reason being given.
- I acknowledge that Witan Investment Services Limited does not offer legal or tax advice and offers an execution only investment service.
- I declare that the statements completed on this application are true to the best of my knowledge and belief.
- I authorise that instruction to be given to my Bank or Building Society to pay Witan Investment Services Limited Direct Debits from the nominated account.
- I permit Witan Wisdom to submit the data provided by me in this application to Experian or any other third party used by Witan Investment Services Limited for the purpose of database searching to verify my identity and prevent fraud. A record of the search will be retained.

Signature*

Date*

I agree Witan Investment Services Limited may also contact me about other services and products which may be of interest to me. (If you do not want to be contacted, you can write to us at any time).

I do not want to be contacted (please mark a cross in the box)

Issued and approved by Witan Investment Services Limited. Witan Investment Services Limited is registered in England No. 5272533 of 14 Queen Anne's Gate, London SW1H 9AA. Witan Investment Services Limited provides investment products and services and is authorised and regulated by the Financial Services Authority. Calls may be recorded for our mutual protections and to improve customer service.

PART B: Existing ISA Manager details and Transfer Authority

Name of existing ISA Manager*

Address of existing ISA Manager*

Postcode*

Your contact phone number

Your name*

Your ISA Account Number*

Type of ISA with current provider:* Cash or Stocks and Shares

Please indicate whether ISA transfer is for:* 2012/13 Tax Year and/or a previous Tax Year

If for a previous Tax Year, please indicate ISA amount to be transferred:

Entire or for the amount of £

If you are transferring an ISA for the current tax year, you must transfer your entire holding.

If you are transferring ISA holdings from previous tax years, you must specify whether you are transferring your entire holding or a specific amount.

Some Plan Managers may allow you to transfer individual plan years, others do not. Please check with your existing Plan Manager if you wish to specify Plan Year(s).

You can transfer both your current tax year ISA holding and ISA holdings from previous tax years.

Please note your holdings will be liquidated and transferred as cash.

Please can you acknowledge the 4 following delarations and thereby give Witan Investment Services the necessary permission to undertake the transfer:

I hereby authorise you to transfer my existing ISA, detailed above, to my Witan Wisdom ISA with immediate effect.

I hereby authorise you to sell my holdings and transfer my ISA as cash.

I hereby authorise you to provide the Administrator of Witan Wisdom with all such relevant information relating to my ISA which it may require.

I accept that there is a potential for loss of income or growth due to market fluctuations whilst the transfer is in the course of completion. Witan accept no liability for loss of opportunity during the transfer.

Full name*

Signature*

Date*

PLEASE COMPLETE A NEW TRANSFER FORM FOR EACH ISA YOU WISH TO TRANSFER

Please ensure you return all parts of this form to Witan Wisdom, PO Box 10550, Chelmsford, CM99 2BA.